

Trustees & Clerk
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Regular Meeting - Goshen Township
Board of Trustees Agenda
Tuesday, February 26, 2013
7:00 P.M.**

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Honorable Bob Hausermann
Honorable Lisa Allen

Adoption of Agenda

A. Motion to Adopt Agenda.

Board of Trustees

Approval of Meeting Minutes

B. Motion to approve Meeting Minutes for January 22, 2013 (Regular Meeting), January 29, 2013 (Special Meeting - Budget), February 6, 2013 (Special Meeting – Budget), February 12, 2013 (Public Hearing – Zoning Case #242), February 12, 2013 (Regular Meeting) and February 20, 2013 (Special Meeting – Budget).

Board of Trustees

Communication and Announcements

Administrator Ray Snyder

New Business

C. Motion to approve payment of bills.

Board of Trustees

D. Motion to accept a donation of \$600.00 from Ray Autenrieb to pay for the Secretary for the Zoning Commission and Board of Zoning Appeals.

Administrator, Ray Snyder

E. Motion to accept the resignation of Officer James Taylor effective February 25, 2013.

Administrator, Ray Snyder

F. Motion to promote Part-Time Officer Jeff Wolf to Full-Time status effective February 27, 2013 with a 6 month probationary period. Annual salary \$44,495.92.

Administrator, Ray Snyder

G. Motion to promote Auxilliary Officer Dillon West to Part-Time status with a 6 month probationary period, starting salary \$11.44 per hour, effective March 11, 2013.

Administrator, Ray Snyder

- | | |
|--|----------------------------|
| H. Motion to increase temporary appropriations for line item 1000-110-221-0000 in the amount of \$3,173.00 | Fiscal Officer, Lisa Allen |
| I. Motion to increase temporary appropriations for line item 2111-220-221-0000 in the amount of \$5,951.00. | Fiscal Officer, Lisa Allen |
| J. Motion to increase temporary appropriations for line item 2191-230-221-0000 in the amount of \$5,951.00. | Fiscal Officer, Lisa Allen |
| K. Motion to increase temporary appropriations for line item 2192-220-221-2901 in the amount of \$5,951.00 | Fiscal Officer, Lisa Allen |
| L. Motion to increase temporary appropriations for line item 2231-330-221-0000 in the amount of \$3,894.00 | Fiscal Officer, Lisa Allen |
| M. Motion to increase temporary appropriations for line item 2081-210-360-0000 in the amount of \$6,000.00 | Fiscal Officer, Lisa Allen |
| N. Motion to increase temporary appropriations for line item 2221-760-740-0000 in the amount of \$5,000.00 | Fiscal Officer, Lisa Allen |
| O. Motion to increase temporary appropriations for line item 2231-330-420-0000 in the amount of \$4,000.00 | Fiscal Officer, Lisa Allen |
| P. Update on Community Development Block Grant (CDBG) for Tornado Sirens. | Fire Chief, Steve Pegram |
| Q. Motion to approve Fire Chief Steve Pegram to apply for Hazard Mitigation Grant Funding to replace the out of service emergency back up generator at the fire station. Grant contains a 12.5% local match. | Fire Chief, Steve Pegram |
| R. Motion to establish a policy for maximum number of hours worked by part-time employees pursuant to Federal Law (Patient Protection Affordable Care Act) | Fire Chief, Steve Pegram |

Old Business

- | | |
|-----------------------|--------------------------|
| S. Park Board Update. | Joe Spaulding, President |
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Community Forum

Adjournment

- | | |
|--|-------------------|
| T. Motion to adjourn Regular Meeting of the Board of Trustees at _____ PM. | Board of Trustees |
|--|-------------------|

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**Regular Meeting - Goshen Township
Board of Trustees Agenda
Tuesday, February 26, 2013
7:00 P.M.
AMENDMENTS**

- | | |
|--|----------------------------|
| Change item O. to \$6,000.00 | Fiscal Officer, Lisa Allen |
| S. Motion to increase temporary appropriations for line item 2191-230-341-0000 in the amount of \$500.00. | Fiscal Officer, Lisa Allen |
| T. Motion to increase temporary appropriations for line item 2191-230-352-0000 in the amount of \$500.00. | Fiscal Officer, Lisa Allen |
| U. Motion to increase temporary appropriations for line item 2111-220-420-0000 in the amount of \$500.00 | Fiscal Officer, Lisa Allen |
| V. Motion to increase temporary appropriations for line item 2111-220-599-3835 in the amount of \$2,000.00 | Fiscal Officer, Lisa Allen |
| W. Motion to discuss payroll coverage for week of March 11, 2013 | Fiscal Officer, Lisa Allen |

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**Regular Meeting – Goshen Township
Board of Trustees
Tuesday, February 26, 2013 – 7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Honorable Bob Hausermann
Honorable Lisa Allen

Trustee Hausermann called the meeting to order at 7:00 PM. Fiscal Officer Lisa Allen led in prayer. The pledge was recited and roll was taken.

Trustee Bob Hausermann - Present
Trustee Ray Autenrieb - Present
Trustee Claire Corcoran - Present

In Attendance: Fiscal Officer Allen, Administrator Ray Snyder, Fire Chief Steve Pegram and Service Director Bob Seyfried

Adoption of Agenda

Trustee Hausermann listed the proposed amendments to the agenda as follows:

Change item O. to \$6,000.00

Add Items:

- S. Motion to increase temporary appropriations for line item 2191-230-341-0000 in the amount of \$500.00.
- T. Motion to increase temporary appropriations for line item 2191-230-352-0000 in the amount of \$500.00.
- U. Motion to increase temporary appropriations for line item 2111-220-420-0000 in the amount of \$500.00
- V. Motion to increase temporary appropriations for line item 2111-220-599-3835 in the amount of \$2,000.00
- W. Motion to discuss payroll coverage for week of March 11, 2013

Item S. will become Item X.

Item T. will become Item Y.

Change Item D. to say up to \$1,400.00

064-2013 Trustee Corcoran motioned to amend the Agenda, as presented. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran - Yes

065-2013 Trustee Autenrieb motioned to adopt the Agenda as amended. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Approval of Meeting Minutes

066-2013 Trustee Corcoran motioned to table Meeting Minutes for January 22, 2013 (Regular Meeting), January 29, 2013 (Special Meeting - Budget), February 6, 2013 (Special Meeting – Budget), February 12, 2013 (Public Hearing – Zoning Case #242), February 12, 2013 (Regular Meeting) and February 20, 2013 (Special Meeting – Budget). Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran - Yes

Trustee Corcoran asked if the meeting minutes could be tabled until the next meeting of the Board of Trustees for better clarification.

Communication and Announcements

Ray Snyder stated that it has been past practice to send the Meeting Agenda out on Friday. It has resulted in many changes. Trustee Hausermann requested to change the policy to have the agenda sent out on the day prior to the meeting at 4:00pm. Trustee Autenrieb stated that the Board could still receive the agenda on Friday before a meeting to make any changes. Trustee Corcoran asked for the draft on Thursday before a meeting and then send the final out on Monday. The final decision was to send the draft on Friday by 4:00pm and the final on Monday by 4:00pm.

New Business

067-2013 Trustee Autenrieb motioned to approve payment of bills. Trustee Hausermann seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran - Yes

068-2013 Trustee Hausermann motioned to accept a donation of up to \$1,400.00 from Trustee Autenrieb to pay for the Secretary for the Zoning Commission and Board of Zoning Appeals. Trustee Corcoran seconds the motion; motion carries.

Administrator Snyder raised the concern that if we make the motion up to \$1,400.00 how we will refund the unused money. Fiscal Officer Allen responded that she would not prefer refunding unused money to an Elected Official. Administrator Snyder suggested only donating half the money at this time.

Trustee Hausermann rescinded the motion.

069-2013 Trustee Hausermann motioned to accept a donation of \$700.00 from Trustee Autenrieb to pay for the Secretary for the Zoning Commission and Board of Zoning Appeals. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Administrator Snyder read the resignation letter from Officer James Taylor.

070-2013 Trustee Autenrieb motioned to accept the resignation of Officer James Taylor effective February 25, 2013. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Administrator Snyder shared that due to the loss of Officer Taylor and Officer Budai replaced took the position of SRO, it has left the Police Department with a void. He does not want to add staff, but replace the open positions. Trustee Hausermann asked about the SRO Contract. Administrator Snyder responded that about 75% of the wages and benefits are paid by the school. When school is out, the officer will work for the Township.

071-2013 Trustee Autenrieb motioned to promote Part-Time Officer Jeff Wolf to Full-Time status effective February 27, 2013 with a 6 month probationary period, and an annual salary of \$44,495.92. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

072-2013 Trustee Corcoran motioned to promote Auxiliary Officer Dillon West to Part-Time status with a 6 month probationary period, and a starting pay of \$11.44 per hour, effective March 11, 2013. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

073-2013 Trustee Autenrieb motioned to increase temporary appropriations for line item 1000-110-221-0000 in the amount of \$3,173.00. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

074-2013 Trustee Autenrieb motioned to increase temporary appropriations for line item 2111-220-221-0000 in the amount of \$5,951.00. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

- 075-2013** Trustee Autenrieb motioned to increase temporary appropriations for line item 2191-230-221-0000 in the amount of \$5,951.00. Trustee Corcoran seconds the motion; motion carries.
- Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes
- 076-2013** Trustee Corcoran motioned to increase temporary appropriations for line item 2192-220-221-2901 in the amount of \$5,951.00. Trustee Autenrieb seconds the motion; motion carries.
- Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes
- 077-2013** Trustee Corcoran motioned to increase temporary appropriations for line item 2231-330-221-0000 in the amount of \$3,894.00. Trustee Autenrieb seconds the motion; motion carried.
- Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes
- 078-2013** Trustee Corcoran motioned to increase temporary appropriations for line item 2081-210-360-0000 in the amount of \$6,000.00. Trustee Autenrieb seconds the motion; motion carries.
- Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes
- 079-2013** Trustee Corcoran motioned to increase temporary appropriations for line item 2221-760-740-0000 in the amount of \$5,000.00. Trustee Autenrieb seconds the motion; motion carries.
- Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes
- 080-2013** Trustee Corcoran motioned to increase temporary appropriations for line item 2231-330-420-0000 in the amount of \$6,000.00. Trustee Autenrieb seconds the motion; motion carries.
- Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Update on Community Development Block Grant (CDBG) for Tornado Sirens

Fire Chief Pegram gave an update on the sirens. The grant was denied as presented. The Commissioners called a meeting to ask for bids, but the County already has the system and could only use specific vendor. There will be two installed by June 1, 2013. The exact location is being reviewed.

Fire Chief Pegram is asked for the Boards approval to look for funding for a generator. There will be a need for 12.5% matching funds if the grant is awarded. Trustee Corcoran asked if the funds are there if approved. Chief Pegram stated that we should be able to cover when that comes through. Expects the cost to be \$6,000 to \$7,000.

- 081-2013** Trustee Corcoran motioned to approve Fire Chief Steve Pegram to apply for Hazard Mitigation Grant Funding to replace the out of service emergency back up

generator at the fire station. Grant contains a 12.5% local match. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Chief Pegram discussed the need to change to hours worked for part-time employees based on the law changes with regard to benefits. A copy of the letter is attached.

082-2013 Trustee Autenrieb motioned to adjust Goshen Township's Part-Time Employee scheduling policy to allow no more than an average of 30 hours per week in accordance with the Patient Protection Affordable Care Act and ORC 505.6. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

083-2013 Trustee Corcoran motioned to increase temporary appropriations for line item 2191-230-341-0000 (Ambulance Phone) in the amount of \$500.00. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

084-2013 Trustee Corcoran motioned to increase temporary appropriations for line item 2191-230-352-0000 (Ambulance Water & Sewer) in the amount of \$500.00. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

085-2013 Trustee Corcoran motioned to increase temporary appropriations for line item 2111-220-420-0000 (Fire Operations) in the amount of \$500.00. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

086-2013 Trustee Corcoran motioned to increase temporary appropriations for line item 2111-220-599-3835 (Fire/Fuel and Gas) in the amount of \$2,000.00. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

087-2013 Trustee Autenrieb motioned to approve payroll coverage for week of March 11, 2013. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Old Business

Park Board Update – Park Board President Joe Spaulding gave an update stating that there were 11 cars in the parking lot, so it is being used.

Trustee Hausermann asked Ed Seigla if he had any update from the Chamber of Commerce. He stated that there is a meeting on 3/4/13. There will be a speaker from Lovins Insurance Agency. It will be held at 7:00pm downstairs.

Community Forum

James Constable, Fayetteville Ohio – He asked why the minutes were not approved and Trustee Corcoran stated Fiscal Officer Allen had reviewed them but Trustee Corcoran wanted more clarification. He asked for an update on public records requests. He asked about the healthcare maximum payout and where Officer Taylor moved to.

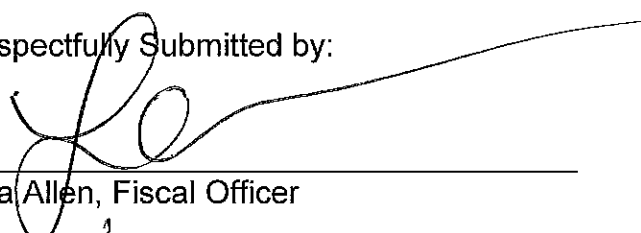
Mark Penn, Goshen Ohio – Acknowledged that losing Officer Taylor is a big loss. He is thankful for Officer Wolf, but is concerned why we are hiring when we are laying off part-time Fire and EMS personnel. He questioned salary employees receiving the benefits of the union employees. Trustee Hausermann stated we are trying to keep the current staff and ask Police Chief Snyder what dictates a salaried employee. Police Chief Snyder stated the Fair Labor Standards Act defines an employee as exempt or non-exempt. He sent the job description to the labor attorney and they stated that the Police Captain job description is non-exempt. The Board will review the proposed wage changes at future meetings. Trustee Autenrieb stated that we didn't hire extra officers, but we replaced.

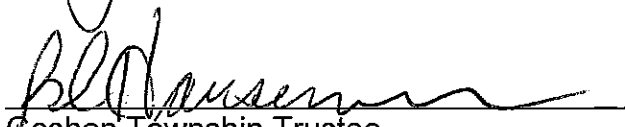
Adjournment

088-2013 Trustee Autenrieb motioned to adjourn the Regular Meeting of the Board of Trustees at 8.01 PM. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Respectfully Submitted by:



Lisa Allen, Fiscal Officer

Goshen Township Trustee

LMA